

**RAMSEY TOWN COMMISSIONERS
CHIEF TECHNICAL OFFICER'S REPORT
MAY, 2011 – SUPPLEMENTAL PUBLIC**

Mr. Chairman and Members,

Station Road Car Park – Proposed Remedial Works

Holmes Grace Consulting Engineers are well advanced with the preparation of the drawings and specification for this project prior to the preparation of the Bill of Quantities and Contract Documents.

I have also received the Stage 3 Report from Safetynet Ltd who is carrying out the Planning Supervisor's duties for this project.

Copies of all Stage 3 Reports together with initial Risk Assessments and Method Statements have been forwarded to Gary Saunders, Department of Infrastructure in accordance with the Capital Procedure Notes and Pre-Petition Procedures for his information and comment to ensure that any queries are raised at an early stage.

As previously agreed the scheme is progressing to tender stage. During the course of the contract it will be necessary to close of a large section of the car park, approximately 71 existing spaces will have to be closed of together with the Station Road access in order to ensure the safety of the contractors site and the public. A project programme is appended hereto for information; any opportunity available to accelerate the programme will where practicable be taken. The Commission has delegated approval of stage reports up to the tender report to the Lead Member to avoid delays through arranging meetings.

Recommendation: For further reporting.

P. S. Harrison,
Chief Technical Officer

11th May, 2011.

Action	Week Commencing 2011	Duration
STAGE 3		
Submission Stage 3 Report	18 th April	-
RTC meeting to approve report On 20 th April – Scheduled meeting	18 th April	1 week
STAGE 4 / 5		
Preparation of Stage 4 / 5 Report and tender documents	26 th April	4 weeks
Submission of Stage 4/5 Report with tender documentation	23 rd May	-
RTC approval of report	23 rd May	0.5 week
Agree wording of Advertisement for competent contractors	25 th May	0.5 week
Advertise for contractors for select list of tenderers	30 th May	2 weeks
C & R of Select List of Tenderers and recommendation	13 th June	1 week
RTC to ratify selection and approval to proceed to Tender	27 th June	0.5 week
STAGE 6 TENDER ACTION		
Tender Document issue	29 th June	Tender Period 2.5 weeks
Tender Return	18 th July	-
Preparation of Tender Report	18 th July	1 week
RTC approval of Tender Report and Dol approval of funding	25 th July	1 week
Contractor Appointment	1 st August	
Commencement on site (Start Date)	3 rd August	8 weeks
Completion Date	28 th September	