

## Northern Districts Civic Amenity Site Joint Committee

Meeting held at Ramsey Town Hall at 7:00pm on Tuesday 9<sup>th</sup> May 2017

Present : Mr K Brew, Deputy Chairman (Lezayre), Mr J Allison (Andreas), (Jurby), Mr J Fenton (Ballaugh), Mrs M Hodgkinson (Bride), T Bampton (Jurby), Mr E Corkish (Ramsey)

In attendance : The following Clerks and Officers attended the meeting :  
Mrs L Sims (Bride), Mrs M Rimmer (Lezayre), Mr NQ Cannell (Ramsey)

### Apologies for absence :

It was noted that Mr JJ Quayle (Clerk for Andreas, Ballaugh and Jurby) had a prior engagement and was unable to attend the meeting.

### Adoption of previous meeting minutes :

**It was resolved** that the minutes from the previous meeting of 4<sup>th</sup> April 2017 (as circulated in advance of the meeting) be confirmed and signed by the Deputy Chairman.

### Matters arising :

The Deputy Chairman invited Committee Members and Clerks to indicate if there were any matters arising but not included in the Agenda which they wished to bring to the Committee's attention. There were none.

### Legal standing of the Joint Committee :

Mr Cannell updated the Committee on the progress made since the previous meeting in relation to both the legal and practical aspects of the site. The following is the position :

1. No lease for use of the site had been received. Ramsey Town Commissioners (RTC) would chase.
2. No waste disposal licence had been issued yet. RTC would chase.
3. Due to the lack of lease and waste disposal licence the Local Government Unit (LGU) & Legislation arm of DOI were of the opinion that the Joint Committee had not been set correctly and therefore it should still be DOI still operating the site.

LGU had set out their preferred procedure as follows :

- Put the site lease in place.
- Obtain the waste disposal licence.
- The Clerks of the associated Northern Local Authorities submit (to LGU) both a letter of request to form a Joint Committee (to fulfil their statutory obligations to operate the site) and a copy meeting minute extract showing their agreement to the formation of the Joint Committee.
- If the LGU agrees to the request then the Northern District Civic Amenity Site Joint Committee Agreement can be signed by the Chairmen of all parties with a copy being sent to LGU.

Mr Cannell circulated such a letter (which had been circulated prior to the meeting) and those Clerks present signed the letter and provided copy meeting minute extracts. Mr Cannell would liaise with the other Clerks to obtain their signatures.

On the practical aspects Mr Cannell reported that :

- The debit card reader re disposal of fridges, TVs etc. was in place and operational.
- Opening a new bank account had proved problematic but a new mandate had been submitted.
- CCTV was still in place but would be removed by DOI at some stage. RTC did have a spare.
- The control of waste records was being updated with the help of the present operatives.
- Site signage had not been advanced yet but it was in hand to reflect The Northern Local Authorities as the operator.
- The use of the weighbridge has always been provided free of charge to the public (campervans, horse boxes, etc.) and the present operatives wished for clarity going forward.

**It was resolved** that the position showed be reviewed after 6 months in order to build up a record of the use by the public.

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### Finance report :

Finance records :

Mr Cannell referred to and explained the layout of the Income & Expenditure account and Balance Sheet which were circulated in advance of the meeting.

The format was accepted as reasonable. It was noted that :

- All of the 1<sup>st</sup> quarter contributions had been received.
- Insurance was in place
- Not all waste disposal and skip haulage invoices had been received.
- No invoice had been received re the purchase of the plant & machinery.

Staffing :

**It was proposed and resolved** to extend the Agency contract to Sunday 30<sup>th</sup> July 2017.

### Chief Technical Officer report :

Re-fuelling :

Mr Cannell circulated a report re the ref-fuelling of the site machinery. The various options were considered. It was noted that the potential positioning of any fuel store had been agreed with the DOI.

**It was proposed and resolved** to adopt the recommendation to apply for planning permission to position a fixed fuel store on site. In the meantime continue to arrange a top-up service.

Plant servicing & maintenance :

Mr Cannell circulated a quote from a local supplier. The points and figures quoted were noted and discussed.

**It was resolved** to seek further information on the services quoted, the rates involved and whether entering into a fixed contract would be possible.

### Any Other Business :

1. Disposal by Charities : The use of the site by Charities (Hospice, Beach Buddies) to dispose of items/waste was discussed.

**It was resolved** that at this stage Charities should not be charged to dispose of un-wanted items waste in recognition of the work undertaken.

2. Disposal of Waste by Local Authorities : The deposit of items at the site by the Northern Local Authorities was discussed.

**It was resolved** that the disposal of items which attract a payment (fridges etc.) should continue and the disposal of scrap metal / washing machines would not attract a fee.

3. Date of next meeting was agreed as 7pm on 27<sup>th</sup> June 2017 at Ramsey Town Hall.

The meeting ended at 8:20pm

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Chairman

27<sup>th</sup> June 2017