

## **Northern Districts Civic Amenity Site Joint Committee**

Meeting held at Ramsey Town Hall at 7:00pm on Tuesday 5<sup>th</sup> September 2017

Present : Mr R Moughtin, Chairman (Garff), Mr K Brew, Deputy Chairman (Lezayre), Mrs M Hodgkinson (Bride), Mr J Fenton (Ballaugh), Mr E Corkish (Ramsey).

In attendance : The following Clerks and Officers attended the meeting :  
Mrs M Rimmer (Lezayre), Mr NQ Cannell (Ramsey).

### **Apologies for absence :**

Mr J Allison (Andreas), Mr T Bampton (Jurby), Mrs L Sims (Bride), Mr M Royle (Garff), Mr JJ Quayle (Andreas, Ballaugh & Jurby).

### **Adoption of previous meeting minutes :**

**It was resolved** that the minutes from the previous meeting of 25<sup>th</sup> July 2017 (as circulated in advance of the meeting) be confirmed and signed by the Chairman.

### **Matters arising :**

The Chairman invited Committee Members and Clerks to indicate if there were any matters arising but not included in the Agenda which they wished to bring to the Committee's attention.

There were no such matters arising.

### **Legal standing of the Joint Committee :**

Mr Cannell advised the Committee on the progress made since the previous meeting in relation to both the legal and practical aspects of the site. The following is the position :

1. Further to submission of the signed Joint Committee Agreement the Local Government Unit (LGU) & Legislation arm of DOI has consented to the form a Joint Committee in order to discharge the function of operating the civic amenity site.
2. A signed lease had been submitted to the Attorney General Chambers but a copy signed by all parties had not yet been received.

### **Finance report :**

The Income & Expenditure account and Balance Sheet which had been circulated in advance of the meeting were discussed.

It was noted that not all purchase invoices had received and therefore the figures as presented did not give an accurate picture of the true position. The outstanding invoices included the cost of the plant & equipment, the rent for the site and charges for the disposal of TV's fridges etc.

Mr Cannell confirmed that for the next meeting the following will be prepared :

- Half-year financial figures to include where ever possible all costs and income up to 30<sup>th</sup> September 2017. The schedule would (for comparison purposes) also include those budgeted figures originally used to set the individual Authority contributions.
- A summary of the tonnage figures collated for the period 1<sup>st</sup> April – 30<sup>th</sup> September 2017 together with the tonnage figures for the same period of the previous year.

### **Chief Technical Officer report :**

Re-fuelling :

It was agreed that the permission to submit a planning application re the fuel tank be followed up and reported back at the next meeting.

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Plant & equipment maintenance :

Mr Cannell advised the Committee that there had been problems and delays with the proposed contractor for the maintenance. It was agreed to give the contractor a deadline for completion of the work and also research into alternative suppliers.

Mr Cannell informed the Committee that he had requested a quote for an annual maintenance contract from J.C.K. Ltd. but had not received any figures at that time.

Signage :

It was noted that the site signage was yet to be amended to reflect the change in operators; Mr Cannell agreed to chase.

General :

Mr Cannell advised the Committee that the removal and replacement of the CCTV equipment had been done including the camera at the front gate which was believed to act as a deterrent against fly-tipping.

Mr Cannell advised that the site staff had requested that further speed bumps be installed at the exit gate in an attempt to discourage customers using the exit gate to enter the site. This was agreed.

### **Any Other Business :**

1. The Chairman raised the potential need for Ramsey Town Commissioners to charge an administration fee in relation to the work being performed as it was only reasonable for the other Local Authorities to be prepared to cover some of the costs involved. This was generally accepted and Mr Cannell agreed to prepare a summary for future meetings.
2. Mr Cannell informed the Committee that some complaints had been received relating to the conduct of certain visitors to the site – staying too long, taking items from depositors before they had been placed in the reclaim area, etc.  
Mr Cannell had discussed it with the staff who confirmed that whenever possible a 15 minute visiting period was enforced but they would monitor the situation in the future.  
However, the general consensus of opinion was that the site was for as much recycling as possible and therefore we should be encouraging reclaim and recycling as best we can.  
Mr Cannell agreed to contact other sites in order to gauge if they encountered similar problems and if so how they counteracted them.
3. Date of next meeting was agreed as 7pm on 24<sup>th</sup> October 2017 at Ramsey Town Hall.

The meeting ended at 7:50pm

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**Chairman**

**24<sup>th</sup> October 2017**