

## Northern Districts Civic Amenity Site Joint Committee

Meeting held at Ramsey Town Hall at 7:00pm on Tuesday 19<sup>th</sup> December 2017

Present : Mr R Moughtin, Chairman (Garff), Mr K Brew, Deputy Chairman (Lezayre), Mr J Allison (Andreas), Mr J Fenton (Ballaugh), Mrs M Hodgkinson (Bride), Mr S Bampton (Jurby - Deputy), Mr E Corkish (Ramsey).

In attendance : The following Clerks and Officers attended the meeting :  
Mrs M Rimmer (Lezayre), Mr JJ Quayle (Andreas, Ballaugh & Jurby), Mr M Royle (Garff), Mr NQ Cannell (Ramsey).

### Apologies for absence :

Mr T Bampton (Jurby), Mrs L Sims (Bride - Clerk).

### Adoption of previous meeting minutes :

**It was resolved** that the minutes from the previous meeting of 24<sup>th</sup> October 2017 (as circulated in advance of the meeting) be confirmed and signed by the Chairman.

### Matters arising :

The Chairman invited Committee Members and Clerks to indicate if there were any matters arising but not included in the Agenda which they wished to bring to the Committee's attention.

There were no such matters arising.

### Finance report :

The Income & Expenditure account for the 8 month period from 1<sup>st</sup> April 2017 and Balance Sheet as at 30<sup>th</sup> November 2017 which had been circulated in advance of the meeting were discussed as follows :

- The Income & Expenditure account also disclosed the 2017-18 budgeted figures for comparison purposes. It was noted that a figure of £7,000 had been accrued for the portion of RTC annual audit, RTC clerk fee; this was simply an estimate based on £1,000 per Parish. It was also noted that no further payment would be expected from each Parish to cover this estimate (unless the 2017-18 expenditure exceeded the budgeted £300,000).
- The Balance sheet disclosed the assets and liabilities as at 30<sup>th</sup> November 2017.
- Mr Cannell circulated a spreadsheet comparing the quantities of waste received and recycled to date in comparison to the same period for the previous year. These indicate a 15% increase in waste received and a 2.5% increase in waste recycled in the period.
- Mr Cannell circulated a spreadsheet which set out the following sets of figures :
  - Current figures projected forward to 31<sup>st</sup> March 2018.
  - 2018-19 potential budget figures.

The lay out of the spreadsheet and how the projection and budget figures were calculated was explained. Certain items were noteworthy with these being :

1. The estimate wage increases for 2018-19.
2. The increased 2018-19 disposal costs at the EFW plant.
3. Increased disposal costs for TV's, PC monitors & fridges from 1.1.18 and 1.4.18. Mr Cannell explained the rationale behind these increases and an agreement between the Department of Infrastructure and all 4 Civic Amenity sites to absorb the January price increases until the end of March 2018 after which the increase would be passed onto the public.

It was noted that the 2017-18 projected figures indicated a potential underspend of approx. £15,000 (based on a budget of £300,000) and 2018-19 net budgeted running costs of approx. £291,000.

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Under the Parish Agreement any underspend could be refunded to each Parish at their percentage contribution. This was discussed and it was proposed, seconded and agreed to carry forward any underspend from 2017-18 as a reserve / vehicle replacement fund.

After discussion it was proposed, seconded and agreed to retain a £300,000 running cost budget for the 2018-19 financial year.

Mr Cannell agreed to circulate the split of the agreed 2018-19 budgeted running costs (as based upon the various Parish rateable values issued on 1<sup>st</sup> December 2017). This would assist the various Parish Clerks in setting their individual Parish rates.

- Mr Cannell advised the Committee RTC were committed to ensuring that all employees were paid at least a level of pay equivalent to the Living Wage as recently announced by the IOM Government and sought agreement from the Joint Committee. Discussions noted that at present all amenity site staff were paid in excess of the Living Wage. The Joint Committee agreed unanimously with the stance taken by RTC.
- Mr Cannell advised the Joint Committee that there was only a limited amount of storage space on site and that the site staff had requested consideration be given to the purchase of a lockable, sealed storage container. It was agreed to defer the decision until further research on requirements and costings could be undertaken.

### **Any Other Business :**

1. Mr Cannell informed the Joint Committee that planning permission to position a fuel tank on site had been approved. A fuel would be ordered and the work would be early in the New Year.
2. Mr Cannell advised the Joint Committee that the site staff had suggested that a limit be placed on the amount of rubble deposited on site. The Eastern site has an arrangement in place so it was proposed to introduce a similar limit and to have signage advising the public.
3. Mr Cannell advised that the potential for separating and recycling cardboard had not progressed since the last meeting.
4. The Chairman advised the meeting that in his opinion the operation of the amenity site via the Joint Committee had worked well. However, at the outset it was noted that some Parishes thought that an independent Board was a better option. Therefore the Chairman advised the Joint Committee that 12 months' notice was required in order to set up a Board from 1<sup>st</sup> April 2019 and that the subject would have to be discussed at the next meeting.
5. Date of next meeting was agreed as 7pm on 27<sup>th</sup> March 2018 at Ramsey Town Hall – that being the AGM.

The meeting ended at 8:30pm.

  
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**Chairman**

**27<sup>th</sup> March 2018**