

# Northern Districts Civic Amenity Site Joint Committee

Meeting held at Ramsey Town Hall at 7:00pm on Wednesday 14<sup>th</sup> October 2020

Present: Mr K Brew, Chairman (Lezayre), Mr J Allison (Andreas), Mr J Quayle Deputy Chairman (Garff), Mr J Clarke (Jurby), Mr I Colquitt (Bride), Mr A Oldham (Ramsey).

In attendance: The following Clerks and Officers attended the meeting :  
Mrs M. Callow (Andreas – Clerk), Mrs J. Cannell (Jurby – Clerk), Mrs M Rimmer (Lezayre - Clerk), Ms B Wallace (Ramsey - Technical Officer), Mr NQ Cannell (Ramsey - Finance), Mr JJ Quayle (Andreas, & Jurby – Ex-Clerk).

## **Apologies for absence:**

Mr J Fenton (Ballaugh), Mrs A Done (Ballaugh - Clerk), Mr M Royle (Garff - Clerk), Mrs L Sims (Bride - Clerk), Mr P Whiteway (Ramsey – Town Clerk).

## **Introductions:**

It was noted that this was the first meeting of the financial year with previous proposed meetings having been cancelled due to Covid-19. It was noted that during that time Mr John Quayle, now ex-Clerk of Andreas and Jurby, had retired and been replaced by Maureen Callow (Andreas) and Jill Cannell (Jurby). Both new Clerks were introduced to the Committee and welcomed to the meeting. Mr Quayle had been invited to the meeting as back-up to the new Clerks.

## **Adoption of previous meeting minutes:**

**It was resolved** that the minutes from the previous meeting of 16<sup>th</sup> December 2019 (as circulated in advance of the meeting) be confirmed and signed by the Chairman.

## **Matters arising:**

The Chairman invited Committee Members and Clerks to indicate if there were any matters arising but not included in the Agenda which they wished to bring to the Committee's attention.

There were no such matters.

## **Finance report:**

The Income & Expenditure accounts for the year ended 31<sup>st</sup> March 2020 and period to 31<sup>st</sup> August 2020 and associated Balance Sheets (as circulated in advance of the meeting) were discussed as follows:

- The Income & Expenditure account at 31<sup>st</sup> March 2020 disclosed a small surplus of income over expenditure of £2,871 compared to a budgeted surplus of £216. The Balance Sheet disclosed net assets of £19,126.

It was noted that the transactions and figures had been subject to external audit as part of Ramsey Town Commissioner's annual audit.

It was also noted that the agreed additional 2019-20 quarter 4 contributions from each Parish (total of £25,000) had proven to be the difference between a deficit and the surplus.

- The Income & Expenditure account at 31<sup>st</sup> August 2020 disclosed a healthier surplus of £42,085 but this was before allowing for the budgeted £20,000 to be set aside to set up a Vehicle Replacement Fund. The Balance Sheet disclosed net assets of £61,211.

It was also emphasised that the period in question had been significantly affected by Covid-19 in that less waste had been deposited so waste disposal and skip haulage costs were considerably less than expected.

- The effect of Covid-19 was discussed and the following was noted:
  - scrap metal movements were limited and therefore prices low.
  - the Government was asked for a 3 month 'rental holiday' for quarter 1 but ended up charging the same as previously (rather than charge the expected increase – an approx. £1,000 saving).
  - less waste and less disposal and haulage costs.
  - the appointment booking scheme appeared to work reasonably successfully.

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- Mr Cannell circulated spreadsheets comparing the quantities of waste received and recycled at 31<sup>st</sup> March and at 31<sup>st</sup> August 2020 (these spreadsheets also disclosing waste for the same period in the previous year thereby allowing comparisons). These indicated the following:
  - At 31<sup>st</sup> March increased tonnage of recycled waste categories and decreased tonnage of burnable & landfill waste.
  - At 31<sup>st</sup> August significantly decreased tonnage for recycled, burnable and landfill waste – mainly due to Covid-19.

**Site management**

Reference was made to 3 reports which had been issued earlier in July (and again prior to the meeting). These covered:

1. A general site report re Covid-19, van restrictions, plasterboard disposal and general site maintenance.
2. CCTV replacement. It was noted the present system is very dated and is proving to be unreliable. The need for reliability in order to provide back-up to the staff, particularly when there are disputes, was agreed and the purchase of a new system was proposed and agreed.
3. JCB Telehandler. It was noted the age of the vehicle and the fact that maintenance costs were becoming significant. Possible alternatives were discussed and it was agreed that the Officers make enquiries into possible replacements – cost, part-exchange, delivery timescale etc. and feedback at the next meeting. Elected members were also encouraged to do their own research and feedback to the Officers.

Others aspects of site management were discussed and these included:

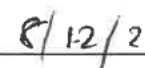
- The fact that the trialled van restrictions had resulted in several disputes. It was thought this was putting the staff under un-necessary pressure. It was agreed to research into providing training in dealing with difficult customers for the staff. It was also agreed to lift the van restrictions as from 1<sup>st</sup> January 2021.
- With the lifting of van restrictions there was the potential for increased rubble waste deposits (particularly from commercial contractors). A charging system was discussed and it was agreed to retain the existing deposit limits of 6 x 25kg bags of rubble per visit per week and the introduction of a fixed charge of £10 per visit – commencing 1<sup>st</sup> January 2021.
- Lunch-time closing at the weekend. Was thought useful but the advertised hours needed reviewing to clarify the actual hours, i.e. the gates close 15 minutes before closure.
- It was noted that the last 3 items would necessarily require appropriate advertising well in advance of the changes being implemented.
- A couple more old skips are proving to be beyond safe use per the skip haulier. It was agreed to purchase 2 new 40 m<sup>3</sup> skips.
- Disposal of plasterboard. The site has not been accepting any plasterboard this year as we were advised that Wrights Pit North at Cranstal had not been re-licensed and we had not been advised of alternative landfill sites. As we cannot store waste on site we were not prepared to accept the waste until advised otherwise by the Government Waste Management Unit.

**Any Other Business :**

1. Date of next meeting was agreed as Tuesday 8<sup>th</sup> December 2020, 7.00pm at Ramsey Town Hall this being the annual budget setting meeting.

The meeting ended at approx. 8:10pm.

  
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**Chairman**

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