

Northern Districts Civic Amenity Site Joint Committee

Meeting held at Ramsey Town Hall at 7:00pm on Tuesday 8th December 2020

Present: Mr K Brew, Chairman (Lezayre), Mr J Allison (Andreas), Mr J Fenton (Ballaugh), Mr J Clarke (Jurby), Mr A Oldham (Ramsey).

In attendance: The following Clerks and Officers attended the meeting:
Mrs M. Callow (Andreas – Clerk), Mrs J. Cannell (Jurby – Clerk), Mrs M Rimmer (Lezayre - Clerk), Ms B Wallace (Ramsey - Technical Officer), Mr NQ Cannell (Ramsey - Finance), Mr JJ Quayle (Andreas, & Jurby – Ex-Clerk).

Apologies for absence:

Mr I Colquitt (Bride), Mr A Moore (Garff), Mrs A Done (Ballaugh - Clerk), Mrs L Sims (Bride - Clerk), Mr M Royle (Garff - Clerk), Mr P Whiteway (Ramsey – Town Clerk).

Adoption of previous meeting minutes:

It was resolved that the minutes from the previous meeting of 14th October 2020 (as circulated in advance of the meeting) be confirmed and signed by the Chairman.

Matters arising:

The Chairman invited Committee Members and Clerks to indicate if there were any matters arising but not included in the Agenda which they wished to bring to the Committee's attention.

There were no such matters.

2021-22 Budget report:

The operating budget for the 2020-21 financial year was discussed at some length.

Mr Cannell explained the process by which the proposed budgeted figures (projected forward to March 2021 and 2021-22 financial year) had been calculated and explained the slightly different approach due to the impact of Covid-19. The following areas were the main points raised:

- Staffing: the Committee were advised that the management of the site had become more time consuming and therefore some of the tasks had been delegated to the Works RTC Supervisor and Ms. Wallace's assistant (e.g. time sheets, organising plant & site repairs etc.). Therefore, it was proposed to provide for any additional cost as part of the budgeted cost. It was agreed that Ms Wallace & Mr Cannell review the likely Supervisory involve and propose a figure to be included.
- Green waste: the Committee were advised that Ballaneven had recently requested a price increase from £19 per tonne to £23 per tonne, and the higher figure had been used for budget purposes. The Committee requested that clarity be sought from Ballaneven seeking confirmation that the waste is composted and when any new price would commence. It was also suggested that Middle Park Recycling be approached for their disposal price for green waste.
- Plasterboard: it was noted that the budget included a cost of disposing of plasterboard even though Wrights Pit North was due to close on 31st Dec. 2020. It was agreed to retain the budgeted cost as we may still be asked to accept and dispose of such waste.
- Site costs: it was noted that site rent would increase from £16,256 (for 2020-21) to £20,320 (for 2021-22). This was per the lease agreement being the year 5 of the 21-year term. It was noted that the rent would be reviewed after year 7.
- Finance costs: it was explained that as the management of the site had become more time consuming (particularly during the pandemic) the Admin. Fee chargeable by RTC to the Committee had been increased from £500 per Parish to £750 per Parish. The increase was agreed. Some thought it unfair that RTC were expected to 'pay themselves' as they were the largest contributor to the running costs. It was suggested and agreed that the proposed increase be applied in the present year also.
- Plant: it was noted that the 2021-22 budget included a provision to set aside the sum of £20,000 for plant renewal as was the case in 2020-21. A provision for 3 new 40m³ skips was included in the budget and the Committee agreed that to be necessary.

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- Income: it was noted that the monetary rates applied for calculating the potential income streams in 2021-22 were the same as 2020-21.

Subject to a couple of minor amendments the calculated proposed 2021-22 budget indicated that the net running costs for the site was approx. £415,000. Mr Cannell stated that the projected figures for 2020-21 indicated a reasonable surplus and therefore there were a few options available to the Committee, these being:

- Distribute any 2020-21 surplus back to the 7 Parishes.
- Repay each Parish the additional contributions made in quarter 4 of the previous year.
- Set a 2021-22 budget of £400,000 and use some of the expected surplus to 'mop-up' the amount that would be under-budgeted next year.
- Budget for the full £415,000.


It was stated that any agreed budget would be allocated between the 7 parishes on the same basis as previous years, i.e. the Rateable Value as issued by the Government early December. As such Mr Cannell had prepared possible Parish contributions for 2021-22 based on the December 2020 Rateable Values (obtained from the Rates Office) based on both a £400,000 and £415,000 budget.

It was proposed and agreed that the 2021-22 budget of £415,000 for the net running costs be approved.

Any Other Business:

1. With the imminent closure of Wrights Pit North it was agreed to continue to not accept Plasterboard as we are unable to store it on site. It was agreed to continue with limiting disposal of rubble to 6 x 25kg bags per person per vehicle per week. It was agreed that the proposed fixed charge of £10 per visit for rubble should be postponed until such time as a decision was made on the disposal route for plasterboard by the DOI.
2. Mr Cannell explained that he had not had sufficient time to prepare the summary Income & Expenditure A/c., Balance Sheet and Comparison of waste disposal tonnages. It was agreed this should be done for the period up to 31st December 2020 and circulated in January 2021.
3. Date of next meeting was agreed as Tuesday 9th March 2021, 7.00pm at Ramsey Town Hall.

The meeting ended at approx. 8:00pm.



Chairman



2021